



Credential Recognition – Other Jurisdictions Application Package

Crane operators with credentials from other Canadian provinces and territories, the United States, Ireland, and the United Kingdom can work in British Columbia based on recognition of their home jurisdiction credential by British Columbia.

Instructions for Completing this Package

Crane operators from other jurisdictions may submit an application for their home jurisdiction credential to be recognized in BC in the following crane trades:

- Tower crane
- Mobile cranes
- Boom trucks (Canadian jurisdictions only)

Credential recognition is confirmed by BC Crane Safety. There is currently no processing fee for this service.

The applicant will receive notification that their credential has been recognized and that they have been verified as compliant. Please note that the compliance verification statement in the form of a digital card is the official credential recognition enabling the operator to operate the designated crane classification in British Columbia based on their home jurisdiction credential. It is the responsibility of the operator to either maintain their home jurisdiction credential and/or to obtain a BC credential for the same crane classification. Apprentice operators must renew annually. A maximum of three renewals is permitted.

The official Credential Recognition digital card is designed to be displayed on a smart phone or tablet. Compliance can also be verified online at bccranesafety.ca/credential-checker/#/. The operator must provide their BC Crane Safety ID and last name. If necessary, a WorkSafeBC Officer can email BC Crane Safety at info@bccranesafety.ca to request verification.

It is the crane operator's responsibility to be and stay informed with regards to the Workers Compensation Act, Regulations, Guidelines, Policies and Standards that govern the operation of cranes in BC. This *Credential Recognition – Other Jurisdictions Application Package* references pertinent sections. The complete versions of the Workers Compensation Act, Regulations, Guidelines, Policies and Standards are available from WorkSafeBC worksafebc.com.

The Occupational Health and Safety Regulation (OHSR) requires a BC employer to conduct a new-worker orientation before allowing workers to perform their job. Due diligence requires employers to ensure that new workers understand their responsibilities as crane operators.

Do the following:

1. Review all the information in this document and the WorkSafeBC material via the links on page 5.
2. Complete all fields on the application form. Sign and date it. Apprentices must also have the employer's signature. The employer must be the registered apprenticeship sponsor. Processing will be delayed if information is missing.
3. Attach a copy of your credential and any other required documents – see page 3.

4. Provide a passport-sized photo of the operator.
 - Enclose a photo 2” wide x 2.75” high or email a digital photo (min. 300 dpi / medium resolution) to info@bccranesafety.ca
 - Include the head and shoulders.
 - Take the picture in front of a plain, light-coloured background.
 - **No hats or sunglasses to be worn.**
5. Send the completed paperwork to BC Crane Safety. See the following box.

Send the paperwork to BC Crane Safety

Include the following:

- Application – remember to date and sign the form. Apprentices must also have the employer’s signature. The employer must be the registered apprenticeship sponsor.
- Copy of your credential and any other required documents – see page 3. IF SENDING BY MAIL, DO NOT SEND ORIGINAL CREDENTIALS. All copies must be clear and legible. If it cannot be read, the application will be delayed.
- Passport-sized photo.

Then:

- Scan and email it to info@bccranesafety.ca

or

- Send it by mail to:
BC Crane Safety
595 Burrard St
PO Box 48883 Bentall
Vancouver, BC V7X 1A8

Payment

There is currently no processing fee for this service.

Out-of-Jurisdiction Certificate Information

MANITOBA APPLICANTS

Apprenticeship Manitoba requires a disclosure form to be on file before they will release information about an operator's credentials.

Complete the [Disclosure of Client Credentials](#) form and mail or fax it to Apprenticeship Manitoba in Winnipeg. The address and fax number are at the bottom of the form.

Send a copy of the completed form to BC Crane Safety.

Please contact us when you have submitted the form to Apprenticeship Manitoba and we will follow up with them to verify your certificate.

UNITED STATES APPLICANTS

CIC, NCCER, NCCCO, or OSCP Mobile Crane certificate

Advanced Rigger certificate

BC Practical Crane Levelling examination (not required for tower crane)

IRELAND APPLICANTS

SOLAS registration card

CSCS card (or FAS card if issued prior to 26 October 2013)

UNITED KINGDOM APPLICANTS

CPCS certificate

Individual ID/registration number

or

National Insurance number

Canadian Free Trade Agreement (CFTA) (Applicable to Canadian Jurisdictions Only)

Recognition of Out-of-Jurisdiction Certificates

In order to comply with the Canadian Free Trade Agreement, BC Crane Safety has implemented a process for accepting the credentials of workers trained or certified in Canadian jurisdictions to meet regulatory compliance in British Columbia (BC).

In accordance with the Canadian Free Trade Agreement, BC Crane Safety will recognize a worker as qualified to work in BC if they have a valid certificate from another recognized regulatory authority where:

- A certificate is required under the Workers Compensation Act of BC and/or the Occupational Health and Safety Regulation;
- The competencies related to the out-of-jurisdiction certification are consistent with, and within the scope of, the competencies required for the same occupation in BC;
- The worker complies with the *BC Crane Safety Credential Recognition – Other Jurisdictions* process.

WorkSafeBC Review Material

Objectives

Crane operators should be able to perform the following:

- list the general duties of employers
- list the general duties of workers
- list the general duties of supervisors
- describe the required competency of being a crane operator in BC

[WorkSafeBC](#) requires all crane operators from another jurisdiction to review the relevant Occupational Health & Safety Regulation (OHSR) Policies, Guidelines and Standards that apply to crane operators.

To access the complete Workers Compensation Act, Occupational Health & Safety Regulation (OHSR) Policies, Guidelines and Standards, go to WorkSafeBC.com.

Workers Compensation Act

- General Duties – refer to [Part 3, Div 3, 115-118](#)
- General Conditions – refer to [Parts 4.5 to 4.12](#)

Occupational Health and Safety Regulation (OHSR)

Click on the links below for OHS regulations, then on **Related Guidelines** for additional information.

- Ladders, Scaffolds and Temporary Work Platforms – refer to Parts [13.2](#), [13.20](#), [13.24](#), [13.27](#), [13.28](#) and [13.29](#)
- Cranes and Hoists – refer to [Part 14](#)
- Rigging – refer to [Part 15](#)
- Mobile Equipment – refer to [Part 16](#)
- Electrical Safety – refer to [Parts 19.16 to 19.26](#)

Operator Information please print clearly

Legal First Name	Legal Middle Name	Legal Last Name
Address		Apt / Suite
City	Province	Postal Code
() -	() -	() -
Phone	Cell	Fax
Email	dd /mm /yyyy Date of Birth	
BC Crane Safety ID Number (Mandatory)		

I certify that the information provided is complete and accurate and that I have read and understand the required sections of the Workers Compensation Act and the Occupational Health and Safety Regulation, Policies, Guidelines and Standards. I authorize BC Crane Safety to use and disclose the personal information I have provided on this form and the copy of my certificate/credential for the purpose of verification of my out-of-jurisdiction trade qualification.

Applicant Signature	dd /mm /yyyy
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Employer Information please print clearly

Mandatory for apprentices

Company Name	WorkSafeBC Account Number	
Address	Suite	
City	Province	Postal Code
Contact Name	Email	
() -	() -	() -
Phone	Cell	Fax

Agreement

BC Crane Safety Credential Recognition – Other Jurisdictions – Apprentice

PLAN FOR SUPERVISION

- | | | |
|---|--|--|
| <ul style="list-style-type: none">• While you do not have to submit one with this application, you will need to ensure that a supervision plan is in place to ensure adequate supervision of the apprentice named on this form. | <ul style="list-style-type: none">• In the event of an incident involving a recognized apprentice from another jurisdiction, WorkSafeBC will request evidence of a supervision plan covering the apprentice. | <ul style="list-style-type: none">• By signing the Supervisory Agreement the Employer agrees to ensure that the apprentice is adequately supervised at all times while operating a crane by a person or persons who understands that they are responsible for supervising the apprentice and are qualified and competent to do so. |
|---|--|--|

Apprentice / Trainee Crane Operator: Please note that the BC credential recognition of your apprentice credential from another jurisdiction is not transferable to other employers. Your employer must be your registered apprenticeship sponsor.

If you change jobs, your BC credential recognition becomes non-compliant and you must notify BC Crane Safety of your change of employer.

Apprentice / Trainee Crane Operator

I have read and understood all the conditions in this application and I agree to operate only crane(s) within the classification as indicated on the credential attached to this application, under the supervision of a qualified supervisor.

Apprentice / Trainee: Legal First & Last Name
Please print clearly

Apprentice / Trainee: Signature

dd /mm /yyyy

Employer

I have read and understood all the conditions in this application and I agree that the trainee crane operator will be adequately supervised while operating crane(s) within the classification as indicated on the credential attached to this application.

I am the registered apprenticeship sponsor for this apprentice.

Employer: Legal First & Last Name
Please print clearly

Employer: Signature

dd /mm /yyyy