

## Table of Contents

TOC #	TITLE	REQUIRED Y/N
<b>PRE-ASSEMBLY DOCUMENTATION</b>		
1	Land Use/NAVCAN	
2	Aeronautical Agreement (if applicable)	
3	30M33/Record of Discussion/ Assurance in Writing	
4	Trolley Overhead (TOH) Adjacent Works Documentation (if applicable)	
5	Power Source Information	
6	Notice Of Project -Tower Crane (NOP-TC)	
7	Site Layout/Design Package	
8	Foundation, Shoring, Geotechnical/Soils Engineering Documentation	
9	Pre-Assembly Meeting	
10	Traffic Control/Municipal Permits/Street Use	
11	Radio Frequency Application/Coordination	
12	Non-Destructive Testing (NDT) Reports	
13	Variance or Acceptance Documentation	
14	"Additions" to Crane Surface	
15	Crane-Specific Manual	
16	General Crane Specifications & Load Chart	
17	CSA Compliance Documentation	
18	Crane Component Inspections	
19	Mobile Crane Documentation	
20	High Angle Rescue Information or Technical High Angle Rope Rescue Program (THARRP) Agreement (if applicable)	
21	Derrick Documentation (if applicable)	
22	Crane Climbing Documentation (if applicable)	
<b>ZONING &amp; ANTI-COLLISION (if applicable)</b>		
23	Zoning System Documentation	
24	Anti-Collision System Documentation	
<b>ROPES &amp; TEST BLOCKS</b>		
25	Testing Certification for Hoist Ropes	
26	Hoist Rope Record (if applicable)	
27	Rigging Certification Documentation	
28	Test Block Documentation	

# SELF-ERECT TOWER CRANE BINDER

BELOW THE HOOK (BTH)		
29	Below the Hook Lifting Devices Documentation	
30	DEP Box, Work Platforms & Secondary Rigging Documentation (if applicable)	
PROCEDURES & COMPLIANCE		
31	Crane Assembly/Disassembly Written Procedures (site-specific)	
32	Crane Activity Supervisor & Lead Hand Qualifications	
33	Safe Work Procedures - Assembly/Disassembly	
34	Safe Work Procedures - Operation & Maintenance	
35	Emergency Response Plan	
POST- ASSEMBLY DOCUMENTATION		
36	Construction Site Tower Crane Report	
37	Preventive Maintenance Schedule & Instruction	
38	Operator Crane Orientation	
39	Operator Certification & Proof of Qualification	
40	Inspections Documentation/Logs	