

NOP-TC Qualified Supervisor Requirements

Supervision in tower crane operations requires experience, technical knowledge, and regulatory compliance. OHS Regulation 14.73.1 defines what it means to be a “qualified supervisor” for specific tower crane activity such as assembly, climbing, repositioning, or disassembly.

In order to be considered as a “qualified supervisor” listed in an NOP-TC, you must be registered in the BC Crane Safety Crane Activity Supervisor Registry.

Qualifications and Competencies

Employers are responsible for selecting qualified supervisors by reviewing their credentials, training, and experience for tower crane activities.

The combination of credentials, training, and experience may be required to be demonstrated and verified.

These qualifications typically include:

- **Credentials** such as Full Scope certification and other related skilled-trade qualifications.
- **Training** provided by manufacturers, distributors, or institutions.
- **Experience** with specific crane types and crane activities, including assembly, disassembly, climbing, and repositioning.
- **Competency** to identify predictable hazards, provide corrective actions, and understand the crane’s operational procedures and documentation requirements.

A qualified supervisor must be able to recognize existing and predictable hazards, take prompt corrective measures, and ensure work is performed safely.

Core competencies include:

- Planning and coordinating site setup for crane activity.
- Conducting plan-review meetings prior to each shift.
- Reading and interpreting assembly, climbing, repositioning, or disassembly drawings and procedures.
- Inspecting all components and attachments per manufacturer recommendations.
- Ensuring proper communication among all crew members.
- Monitoring environmental conditions, such as wind speed, to ensure limits are not exceeded.
- Understanding required documentation: fall protection, rescue plans, critical lifts, lockout procedures, and the construction site tower crane report.
- Knowing the roles and responsibilities of supervisors and workers under the *Workers Compensation Act*.

Supervisor Responsibilities

- **Provide Oversight:** Direct and supervise all crane activity, ensuring qualified personnel and approved procedures are in place.
- **Complete the BC Crane Safety Tower/Self-Erect Crane Pre-Assembly Checklist** before operation.
- **Inspect:** Ensure all pre-use and in-service inspections are recorded, including safety devices and logbooks.
- **Maintain Records:** Keep supervision logs and inspection documentation to demonstrate due diligence.

References: OHS Regulation Sections [14.73.1](#), [14.73.3](#), [14.75](#) and [G14.73.1](#) and [G14.73.3](#)

Project: Address:

Employer: Supervisor:

Date: Time: Shift:

Number in crew: Number attending:

Other safety concerns or suggestions:

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Record of those attending:

Name: (please print)	Signature:	Company:
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Manager's remarks:

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Manager: Supervisor:

(Signature)

(Signature)

For more information on health and safety requirements for crane operations in BC, refer to the *Workers Compensation Act* and the OHS Regulation at worksafebc.com.