

## Crane Supervisor Requirements

Crane operations demand a high level of oversight to ensure site safety and regulatory compliance. Supervisors overseeing crane activities must meet stringent qualifications and competencies.

### What Does Supervision Mean

Employers are responsible for training and assigning a qualified and competent person to oversee the work.

### Qualification and Competency of Supervisor

Qualified is defined by WorkSafeBC as “being knowledgeable of the work, the hazards involved and the means to control the hazards, by reason of education, training, experience or a combination thereof”. Competent crane supervisors should include:

- Rigging knowledge, including specialized rigging on various types of cranes.
- Documentation requirements, regulations, and standards that pertain to cranes.
- Knowledge and/or experience associated with assembly/disassembly, inspection, and use of cranes.
- Co-ordination of crews and workers carrying out assembly and disassembly of cranes.
- Understanding crane functions, operations, and manufacturer maintenance requirements.
- Understanding of regulatory requirements, safety standards, safe work practices and procedures.

### Supervisor Responsibilities

Provide Training and Oversight: Verify all workers, especially provisional operators, are trained, instructed, and competent for their tasks.

Conduct Equipment Inspections: Ensure thorough pre-use inspections are completed by the operator and reviewed and signed off on by the supervisor.

Assess Competency: Supervise and document both formative (ongoing) and summative (final) competency assessments.

Correct Unsafe Behaviour: Stop and correct unsafe actions immediately and ensure they are documented.

Support Due Diligence: Keep daily supervision records, inspection logs, and training documentation to prove proactive safety management.

### Direct Supervision for Provisional Operators

Provisional operators need:

- Direct supervision by a qualified individual for critical lifts or unfamiliar tasks.
- Documented supervision plans showing ongoing evaluation and feedback.

### Communication and Documentation

Supervisors must:

- Provide thorough orientations and task demonstrations.
- Use a 4-Step method to manage workplace risks: Identify Risks, Control Risks, Communicate with Worker, and Monitor and Update.
- Maintain supervision for as long as needed, determined by competency assessments and operator feedback.
- Reinforce learning with scenario-based questions and positive feedback.

**References:** OHSR Sections [14.73.1](#), [14.73.3](#), [14.75](#), [G14.73.1](#) and [G14.73.3](#)

Project: ..... Address: .....

Employer: ..... Supervisor: .....

Date: ..... Time: ..... Shift: .....

Number in crew: ..... Number attending: .....

**Other safety concerns or suggestions:** .....

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**Record of those attending:**

Name: (please print)	Signature:	Company:
1.		
2.		
3.		
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5.		
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10.		
11.		
12.		
13.		
14.		
15.		

Manager's remarks: .....

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Manager: ..... Supervisor: .....  
(Signature) (Signature)

For more information on health and safety requirements for crane operations in BC, refer to the *Workers Compensation Act* and the OHS Regulation at [worksafebc.com](http://worksafebc.com).